



PUNJAB POLLUTION CONTROL BOARD

ਪੰਜਾਬ ਪ੍ਰਦੂਸ਼ਣ ਰੋਕਥਾਮ ਬੋਰਡ

No. PPCB/Computer/2020/...408.....

Dated: 14/7/2020

OFFICE ORDER

In this era of Covid-19 pandemic, social distancing has become a part of daily life and meetings/gatherings etc. are being done through Video conference. The Board is also using the Video Conferencing Technology for having its day to day meetings with NGT Committee/CPCB/PSSTE/ and other offices.

At times, there are 3-4 parallel meetings on a single day where in the Board's officers are required to participate, however the officers of the Board remain dependent on the Computer Section Staff to organise the Video Conferences. Also, there is always a demand for laptops from computer section for the said VCs being organized by various branches/officers of the Board.

This situation is not only creating a bottleneck in the smooth working of the Board, but also blocks the manpower of Computer Section from being utilized effectively for other important tasks.

Being technology savvy and self-dependent is the need of the hour for the Board to progress smoothly.

All the concerned offices/branches/officers of the Board are directed to utilize their own laptops (issued to them) for VCs and also to train and utilize their personal staff for such video conferencing. They must not be dependent on Computer Section for their day to day activities and should contact Computer Section Staff for technical help only. Only the VC's in Committee Room involving Polycom Device Connectivity shall be coordinated by Computer Section.

These orders will come into force with immediate effect.

Keval
10/7/2020
Member Secretary
Dated: 14/7/2020

Endst. No. 15522-66

A copy of the above is forwarded to the following for information & necessary action:

1. The Chief Environmental Engineer, Punjab Pollution Control Board, Chief Office, Jalandhar/Ludhiana/Bathinda/Patiala/HQ.
2. The Special Secretary (G & P), Punjab Pollution Control Board, Mohali.

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3. The Senior Scientific Officer, Punjab Pollution Control Board, Head Office, Patiala.
4. The Senior Environmental Engineer, Punjab Pollution Control Board, (HQ-1/2), Zonal Office Patiala-1/2/ Ludhiana-1/2/Jalandhar/Amritsar/Bathinda.
5. The Environmental Engineer, Punjab Pollution Control Board, Regional Office, Patiala/ Ludhiana-1/2/3/4/ Jalandhar/ Amritsar/ Bathinda/ Faridkot/ Sangrur / Hoshiarpur/ Mohali/ Batala & Fatehgarh Sahib.
6. The Environmental Engineer (Const./HWM/Mega/EPA/RTI/PBIP/Computers/incharge - Air Lab), Punjab. Pollution Control Board, Patiala.
7. The Scientific Officer (Air), Punjab Pollution Control Board, Head Office, Patiala.
8. The Deputy Controller (F&A), Punjab Pollution Control Board, Head Office, Patiala.
9. The Administrative Officer/Senior Law Officer, Punjab Pollution Control Board, Head Office, Patiala.
10. PS to Chairman & PA to Member Secretary, Punjab Pollution Control Board, Patiala

K. G. G.
10/7/2020
Member Secretary

VATAVARAN BHAWAN, NABHA ROAD, PATIALA

ਵਾਤਾਵਰਣ ਭਵਨ, ਨਾਭਾ ਰੋਡ, ਪਟਿਆਲਾ

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