



ਪੰਜਾਬ ਪ੍ਰਦੂਸ਼ਣ ਕੰਟਰੋਲ ਬੋਰਡ  
PUNJAB POLLUTION CONTROL BOARD

No. OM/SEE(HQ-2)/2021/ 575

Dated. 29.11.2021

OFFICE MEMORANDUM

**Subject: Guidelines to conduct Public Consultation (Public Hearing) as a pre-requisite for grant of Environment Clearance under EIA Notification dated 14.09.2006**

All Category 'A' and Category B1 projects or activities except those exempted in paragraph 7 (III) of EIA notification 14.09.2006 shall have to undertake Public Consultation (Public Hearing) under the provisions laid down in the said notification. The District Magistrate / District Collector / Deputy Commissioner or his or her representative not below the rank of an Additional District Magistrate assisted by a representative of SPCB shall have to supervise and preside over the entire public hearing process.

The public hearing process includes conduct of public hearing at the site or in its close proximity- district wise, to be carried out in the manner prescribed in Appendix IV, for ascertaining concerns of local affected persons and to obtain responses in writing from other concerned persons having a plausible stake in the environmental aspects of the project or activity. The SPCB concerned shall have to send the proceedings of the public hearing to the concerned regulatory authority within eight days of the completion of the public hearing.

As per the prevailing practice, Environmental Engineer (Mega) from the Head Office along with, Environmental Engineer from the concerned Regional Office is assisting the District Magistrate/Deputy Commissioner in conduct of the public consultation process at site. Due to Administrative reasons and shortage of staff in the Board, now onwards, it has been decided to revise the procedure to conduct the public consultation process as follows:

1. Environmental Engineer of the concerned Regional Office of the Board shall
  - a) assist the District Magistrate/Deputy Commissioner in conducting the public consultation process at site.
  - b) prepare and forward the proceeding of the public hearing as per the procedure laid down in the EIA Notification, 2006 (both in English & Punjabi) duly signed by the supervising/presiding officer (including PPCB officer) to the Environmental Engineer (Mega) through special messenger, within 2 days, positively.
  - c) ensure to provide comments regarding construction status, suitability of site and adequacy of pollution control arrangement as required vide Board office order no. Mega/2020/77 dated 29.01.2020, well before or along with the proceedings of public hearing.

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- d) fulfill rest of the requisites required for the conduct of public hearing at site as per the procedure laid down in the EIA Notification, 2006.
2. Environmental Engineer (Mega) Head Office, PPCB, Patiala upon receipt of the proceedings of public hearing from concerned Regional Office shall ensure that the same must be forwarded to the regulatory agency (MoEF&CC/SEIAA) at earliest possible and endorse a copy of same to project proponent and computer section of the Board (for uploading on the website of the Board) after getting the same approved from the Competent Authority.
  3. Environmental Engineer (Computer Section) Head Office, PPCB, Patiala shall ensure to upload the approved proceedings of public hearing on the website of the Board immediately upon the receipt of the same from the EE (Mega).
  4. Regional Offices where no public hearing had been conducted earlier or the concerned Environmental Engineer/Assistant Environmental Engineer has no such exposure for getting the hearing conducted, may submit a written request to the Head Office for getting the help of Environmental Engineer (Mega) for conducting public hearing at site & for guidance, if any required, while preparing the proceedings of the hearing.
  5. Other activities like scrutinizing the application submitted by the project proponent, finalizing the date and venue of public hearing, issuance of letters to other offices/authorities for wide publicity and getting the notice published in newspapers and forwarding the proceedings to the MoEF&CC/SEIAA etc. shall be done by EE (Mega) after taking the requisite approvals from the Competent Authority in this regard.

These order will come into force with immediate effect

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(Prof. (Dr.) Adarsh Pal Vig)

Chairman

Dated 29/11/2021

Endst. No. OM/SEE(HQ-2)/2021/... 25460-65

A copy of the above is forwarded to the following for information and necessary action:-

1. The Chief Environmental Engineer, Punjab Pollution Control Board, Patiala /Ludhiana/Jalandhar & Bathinda / HQ / PBIP.
2. The Senior Environmental Engineer, Punjab Pollution Control Board, HQ-I/II/III, Zonal Office, Patiala-I/II, Ludhiana-I/II, Jalandhar, Amritsar and Bathinda.
3. The Environmental Engineer, Punjab Pollution Control Board, HQ-I/II/III Regional Office, Patiala / Sangrur / Bathinda / Faridkot / Batala / Jalandhar-I/II/ Hoshiarpur / Mohali / Roop Nagar / Amritsar / Fatehgarh Sahib and Ludhiana-I/II/III/IV.
4. The Environmental Engineer (Computer), Punjab Pollution Control Board, Patiala for uploading the office order on the website of the Board, immediately.
5. The Administrative officer/ Senior Law Officer, Punjab Pollution Control Board, Patiala.
6. PS to Chairman/ PA to Member Secretary, Punjab Pollution Control Board, Patiala.

Kraal