



SEE(HQ-2)/F.no.110/2025.....੯੧.....

No. ....

Dated. .... 3/1/2025.....

**OFFICE MEMORANDUM**

**Subject:** Standard Operating Procedures (SOPs) for rewards scheme for citizens providing information of persons manufacturing/ sale/ storage/ supply/ import of kite flying made/ coated of nylon, plastic or any other synthetic material including the popularly known "Chinese dor/ manjha" in the State of Punjab.

In compliance to the order dated 11.07.2017 passed by Hon'ble National Green Tribunal in OA no. 384 of 2016 and OA no. 442 of 2016, the Government of Punjab vide notification no. 3/25/23-STE4/293 dated 05.07.2023 (in supersession of notification no. 10/133/2016-STE(5)/1173007/1 dated 23.02.2018), has issued following directions in the State of Punjab:

*"There shall be a complete ban on the manufacture, sale, storage, purchase, supply, import and use of kite flying thread made out of nylon, plastic or any other synthetic material including the popularly known "Chinese dor/manjha" and any other synthetic kite flying thread which is coated with synthetic substance and is non-biodegradable as well as any other kite flying thread that is sharp or made sharp such as by being laced with glass, metal or any other sharp materials in the State of Punjab.*

*Kite flying shall be permissible only with a cotton thread free from any sharp/metallic/ glass components/adhesives/thread strengthening materials."*

To ensure the effective implementation of the ban with the involvement of public at large, it has been decided by the Board to provide financial reward of Rs. 25,000/- to the informer when credible information results in identification of persons manufacturing/ selling/ stocking/ importing banned kite flying thread after due verification by the State Board.

**Procedure for implementation of the scheme**

1. A dedicated toll free no. 1800-180-2810 and email ID shall be created for this purpose and Administrative Officer shall be responsible for creating the facility.
2. The information shall be received through registered toll free number along with the identification, details and undertaking (as detailed at sr. no. 7) of the informer through a specific email ID. Administrative Officer shall ensure that the identity of such person shall be kept secret.
3. The information shall be forwarded to the concerned Regional Officer in such a manner that the identification of the informer shall be kept secret.
4. The information received shall be verified by the concerned Regional Office of the Board within 48 hours under the supervision to respective Zonal Office.
5. In case, the information is found correct:
  - a. Further action w.r.t. violation of provisions of Govt. reference issued vide notification no. 3/25/23-STE4/293 dated 05.07.2023 against defaulters shall be initiated by Regional Office concerned.

Contd.....

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- b. The recommendations w.r.t. reward to informer shall be sent to respective Zonal Office (Disbursing Authority).
6. The information provided shall lead to recovery of quantity of banned material mentioned in the proceeding paras.
  7. The informer shall submit an undertaking indicating that providing the information does not automatically entitle him/ her for reward. The informer cannot challenge the decision of Disbursing Authority in this regard.
  8. Employee of Board/ relatives of Board employees/ outsourced officers or officials (including contractual/ daily wages employees) shall not be considered under this scheme.
  9. A committee will be constituted for verification of person's identity for award and to recommend the case to Competent Authority through concerned Chief Environmental Engineer for grant of award. The committee will comprise the following officers:

Name and Designation of the officer	Status in the Committee
Senior Environmental Engineer, ZO, PPCB	Chairman
Deputy Controller (F&A), PPCB	Member
Administrative officer, PPCB	Member
Environmental Engineer from concerned Regional Office, PPCB	Member (Convener)

10. The mode of payment shall be either through cheque or direct online transfer of the reward amount in bank account of informer.
11. This scheme is valid up to 31.03.2025 for this season.

*Note: The reward would be given for every such information on a first-cum-basis to ensure that reward is disbursed only once for a unit/ person.*

*The respective SEE, Zonal Office will act as the Disbursing Authority.*

*The Disbursing Authority (respective Zonal Office) shall keep a record of disbursement made to the informants in his personal custody.*

**Reward amount to be disbursed to the informer providing information:**

Quantity of banned material confiscated (Charkheri or by weight)	Reward amount
100-200 No. or 200-500 kg	Rs. 5000/-
200-500 No. or 500-1000 kg	Rs. 10,000/-
500-above No. or 1000-above kg	Rs. 25,000/-

**Identification details of the informer to be filled in the proforma**

1. Name of the informer:
2. Father's Name:
3. Date of Birth:
4. Age:
5. Complete correspondence Address:
6. E-mail Address:
7. Identity Proof (Adhaar card no. and to upload the same):



8. Passport size photograph of informer to be uploaded:
9. Account number:
10. Name of the Bank:
11. IFS Code:

**Information regarding persons engaged in manufacturing/ sale/ storage/ supply/ import of banned material to be filled in proforma**

1. Name of the defaulter/ defaulting unit:
2. Complete correspondence Address, where banned material has been kept/stored:
3. Quantity of banned material, kept/ stored in premises:
4. Proof (if any) of banned material kept/ stored in premises by defaulter/ defaulting unit:

*Adarsh Pal Vig*  
**Prof. (Dr.) Adarsh Pal Vig**  
 Chairman

Endst. No. SEE(HQ-2)/2025/.....

Dated .....

A copy of the above is forwarded to the Secretary to Govt. of Punjab, Deptt. of Science, Technology & Environment, Chandigarh for information, please:

*a*  
**Member Secretary**  
 Dated .....

Endst. No. SEE(HQ-2)/2025/.....

A copy of the above is forwarded to the following for information and necessary action, please:

1. The Chief Environmental Engineer, Punjab Pollution Control Board, Patiala/ Ludhiana/ Jalandhar/Bathinda/HQ.
2. The Senior Environmental Engineer, Punjab Pollution Control Board, HQ-I/II/III, Zonal Office, Patiala-I/II, Ludhiana-I/II, Jalandhar, Amritsar and Bathinda.
3. The Environmental Engineer, Punjab Pollution Control Board, PRO, Regional Office, Patiala / Sangrur / Bathinda / Faridkot / Batala / Jalandhar-I/II/ Hoshiarpur / Mohali/ Roop Nagar / Amritsar / Fatehgarh Sahib and Ludhiana-I/II/III/IV.
4. The Senior Law Officer/DC(F&A)/Administrative Officer/, PPCB, Patiala.
5. PS to Chairman/ PA to Member Secretary, Punjab Pollution Control Board, Patiala.

*a*  
**Member Secretary**  
 Dated .....

Endst. No. SEE(HQ-2)/2025/.....

A copy of the above is forwarded to the Environmental Engineer (Computer), Punjab Pollution Control Board, Patiala for uploading the office memorandum on website of the Board.

*a*  
**Member Secretary**