

PROCEDURE/COMPLIANCE REQUIREMENTS FOR CARRYING OUT INSPECTIONS WITH DOCUMENT CHECKLIST

A- Red Category

- ***The Inspection Team usually comprises of one or more officers, as the case may be, Authorized to carry out inspections under the provisions of various environmental legislations.***
1. A notice is served by the Inspection Team for entry/ Inspection of the premises to the occupier or Authorized /responsible person in case of samples to be collected u/s 21 of Water (Prevention & Control of Pollution) Act, 1974 and u/s 26 of Air (Prevention & Control of Pollution) Act, 1981.
 2. TheTeam shall verify the following, in the presence of the occupier or authorized / responsible person :-
 - (i). Operation of plant(s), product(s) being manufactured, raw material being used with quantity,
 - (ii). Status of operation of Environment Management System comprising of generation and control measures taken for Water /Air /Solid Wastes/ Hazardous Wastes and their storage and disposal.
 - (iii). Maintenance of records in the form of logbooks etc. for pollution control devices, energy meter reading, raw consumption of water/fuel and other as deemed fit to the Inspection Team.
 - (iv). Number of outlets provided for disposal of waste water/liquid waste and compliance of thereof.
 - (v). Number of emission stacks / vents / boilers/ furnaces with their capacity etc.
 - (vi). Area within or outside the premises to check any unauthorized disposal or general housekeeping.
 - (vii). The compliance of the conditions of previously granted Consents / Authorizations under Environmental Laws.
 - (viii). Online Continuous Monitoring system details (if applicable)
 - (ix). CCTV Cameras (if applicable)
 3. The Team shall also collect sample(s) of waste water, emission(s) and hazardous waste(s), as deemed necessary by the Team, depending upon the environmental circumstances during the visit.
 4. The InspectionTeam prepares a detailed visit report indicating observations/ non-compliances , observed, if any, and they are brought to their notice with required corrective measures. A copy of the Inspection Report shall be provided on demand after getting receipt.
 5. Checklist of documents that may be verified by the Inspection Team during its visit are as follows:
 - (i). Production details
 - (ii). Raw Material details
 - (iii). Water / Fuel Consumption Data
 - (iv). Solid Wastes / Hazardous Waste Generation and Disposal Records and Logbooks
 - (v). Electricity Bills

B- Amber/Orange Category

● ***The Inspection Team usually comprises of one or more officers, as the case may be, authorized to carry out inspections under the provisions of various environmental legislations.***

1. A notice is served by the Inspection Team for entry/ Inspection of the premises to the Occupier or Authorized /responsible person in case of samples to be collected u/s 21 of Water (Prevention & Control of Pollution) Act, 1974 and u/s 26 of Air (Prevention & Control of Pollution) Act, 1981.
2. The Team shall verify the following , in the presence of the occupier or authorized / responsible person :-
 - (i). Operation of plant(s), product(s) being manufactured, raw material being used with quantity,
 - (ii). Status of operation of Environment Management System comprising of generation and control measures taken for Water /Air /Solid Wastes/Hazardous Wastes and their storage and disposal.
 - (iii). Maintenance of records in the form of logbooks etc. for pollution control devices, energy meter reading, raw consumption of water/fuel and other as deemed fit to the Inspection Team.
 - (iv). Number of outlets provided for disposal of waste water/liquid waste and compliance of thereof.
 - (v). Number of emission stacks / vents / boilers/ furnaces with their capacity etc.
 - (vi). Area within or outside the premises to check any unauthorized disposal or general housekeeping.
 - (vii). The compliance of the conditions of previously granted Consents under Environmental Laws.
3. The Team shall also collect sample(s) of waste water and emission(s) and hazardous waste(s), as deemed necessary by the Team, depending upon the environmental circumstances during the visit.
4. The Inspection Team prepares a detailed visit report indicating observations/ non-compliances, observed, if any, and they are brought to their notice with required corrective measures. A copy of the Inspection Report shall be provided on demand after getting receipt.
5. Checklist of documents that may be verified by the Inspection Team during its visit are as follows:
 - (i). Production details
 - (ii). Raw Material details
 - (iii). Water / Fuel Consumption Data
 - (iv). Solid Wastes / Hazardous Waste Generation and Disposal Records and Logbooks
 - (v). Electricity Bills