



Circular 14 10 day

## Circular

It is brought to the notice of all officers of the Board that the urgent matters, whatsoever, are marked to them, must be dealt on priority basis and all the meetings must be attended timely so that the Board should not face any problem/difficulty to be arisen later on and the officers should not change any designation at their own level or divert the issue to any other officer without prior permission of the Member Secretary/ Chairman of the Board, otherwise, they shall be liable for disciplinary action.

These instructions will come in to force with immediate effect.

Chairman

Endst. No. Gen./SA-1/2015/ 4/336-379 Date 9-10-15

A copy of the above is forwarded to the following for information and necessary action please:-

- 1. The Chief Environmental Engineer, Punjab Pollution Control Board, Patiala/Ludhiana/Jalandhar.
- 2. The Senior Environmental Engineer, Zonal office I, II, Patiala / Ludhiana I,11/ Jalandhar/ Amritsar / Bathinda.
- 3. The Senior Environmental Engineer (Hq-1/2/3) Punjab Pollution Control Board Patiala.
- 4. The Special Secretary (P&G), Punjab Pollution Control Board, SAS Nagar.
- 5. The Senior Scientific Officer, Punjab Pollution Control Board, Patiala.
- 6. The Environmental Engineer, HQ-1,2, EPS, SEIAA/ SEAC/CSA /Const./HWM/RTI/ Computer, Head Office Patiala.
- 7. Environmental Engineer, Punjab Pollution Control Board, Regional Office, Patiala, Ludhiana1/2/3/4, Jalandhar, Hoshiarpur, Batala Fatehgarhsahib, Amritsar, Bathinda, Sangrur, Faridkot and Mohali.
- 8. Administrative Officer -1/2, Punjab Pollution Control Board, Patiala.
- 8. Deputy Director (Public Relation) Punjab Pollution Control Board, Patiala.
- 8. Deputy Controller (F&A),/Senior Law Officer, Punjab Pollution Control Board, Head Office, Patiala.
- 10. P.A. to Chairman/P.S. to Member Secretary, Punjab Pollution Control Board, Head Office Patiala.

Member Secretary